



# THE WESTWOOD SCHOOL



14340 Proton Road Dallas, Texas 75244 972-239-8598 admission@westwoodschool.org

Beginner: PART TIME MTW 9-2:45 ( ) or M-F 9-12 ( )  
FULL TIME M-F 9-2:45 ( )

Preschool: PART TIME M-F 9-12 ( ) OR MTW 9-3 ( ) *3 year olds only*  
FULL TIME M-F 9-3 ( ) *5 year olds must choose this option*

Elementary grade child is applying for: \_\_\_\_\_ 1st through 3rd

Early Bird and Extended Day information is published later in the school year. \*Beginners may only stay until 4:30pm

Proposed start date \_\_\_\_\_ (month/year). At that time, my child will be \_\_\_\_\_ years & \_\_\_\_\_ months.

Student Name \_\_\_\_\_ D.O.B. \_\_\_\_\_ Sex M( ) F( )

Applying for grade \_\_\_\_\_ Current Grade \_\_\_\_\_ Desired date of entrance \_\_\_\_\_

Home Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Social Security # \_\_\_\_\_

Home E-mail Address \_\_\_\_\_

Mother's or Guardian's Name \_\_\_\_\_ Father's or Guardian's Name \_\_\_\_\_

DL# \_\_\_\_\_ Occupation \_\_\_\_\_ DL# \_\_\_\_\_ Occupation \_\_\_\_\_

Employer \_\_\_\_\_ Employer \_\_\_\_\_

Business Address \_\_\_\_\_ Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Work Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Parents are: Together ( ) Separated ( ) Divorced\* ( ) Mother remarried ( ) Father remarried ( )

Child lives with: Both Parents ( ) Mother ( ) Father ( ) Other ( ) specify \_\_\_\_\_

\*Divorce documentation must be on file. Primary custodial parent must inform school in writing every day the child should be released to the non-primary custodial parent. If parents are divorced or separated, to whom should school correspondence be sent? \_\_\_\_\_

Siblings Name \_\_\_\_\_ D.O.B. \_\_\_\_\_ School \_\_\_\_\_

Name \_\_\_\_\_ D.O.B. \_\_\_\_\_ School \_\_\_\_\_

Pregnancy Due Date \_\_\_\_\_

Others living with family \_\_\_\_\_

Maternal Grandparents Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Paternal Grandparents Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Local adult to notify when parents not available Name \_\_\_\_\_ Relationship to child \_\_\_\_\_

Address/City/State/Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

**Office use only**

Date received: \_\_\_\_\_ Application Fee ck# \_\_\_\_\_ Sibling Y N Interview/Visit \_\_\_\_\_ Start Date \_\_\_\_\_

**Parent Questionnaire for students ages 2 - 3rd grade**

*The best way to meet a student's needs is through an individualized program. To assure that your child's unique and special needs are met, please fill out the questionnaire to help the admissions committee become better acquainted with your child.*

**School Environment**

Please list child's current school and address. \_\_\_\_\_

Was this experience negative? \_\_\_\_\_ If so, how? \_\_\_\_\_

Please list all previous school(s) and/or group experiences your child has had. \_\_\_\_\_

Did your child experience separation anxiety? \_\_\_\_\_  
If yes, how did you resolve this? \_\_\_\_\_

Has your child been dismissed or suspended from any school? If yes, please explain. \_\_\_\_\_

Has testing ever been recommended for visual or auditory processing issues, sensory issues, learning concerns or behavior concerns? (Copies of tests need to be attached.) \_\_\_\_\_

Westwood assists parents with coordination of special, private therapy services through our Education Support Team. Has (or will) your child participated in - Speech/Language therapy? Y N Sensory Integration Therapy? Y N Occupational Therapy? Y N Physical Therapy? Y N Tutoring or Academic Enrichment? Y N If you answered yes to any of the above questions, please list the therapists that your child has worked with. \_\_\_\_\_

Please list other schools to which your child is applying. \_\_\_\_\_

***\*\*\*On the back of this application (or other sheet of paper), please discuss your family's educational philosophy and how you think Westwood would meet your child's needs. Explain what you know about Montessori along with any research you have conducted about this educational system. Let us know if you know any families at Westwood. Tell us about your future educational plans - how long you plan to stay with Westwood.***

**Child's Behavior/Parenting Style**

Describe how your child interacts with peers and adults. \_\_\_\_\_

Describe games, activities or special interests your child enjoys. For elementary, list extracurricular activities. \_\_\_\_\_

What descriptive words or phrases describe your child's personality? \_\_\_\_\_

What do you consider his/her most desirable qualities? \_\_\_\_\_

What do you consider his/her area of greatest need? \_\_\_\_\_

What steps have you taken to address these concerns? \_\_\_\_\_

Does your child have a fear of or anxiety in any particular situations? \_\_\_\_\_

How do you handle behavior problems at home? \_\_\_\_\_

How would you expect Westwood to handle behavior issues that arise at school? (Westwood does not use any form of corporal punishment.) \_\_\_\_\_

In what ways does your child express anger and frustration? \_\_\_\_\_

Would you describe your child as flexible or routine oriented? \_\_\_\_\_

Elementary students wear uniforms. How will your child handle the dress code? \_\_\_\_\_

### **Physical Development**

Did your child have a premature birth? \_\_\_\_\_ Gestational week of birth \_\_\_\_\_

Describe your child's eating habits. \_\_\_\_\_

\*Westwood follows the nutritional guidelines that are specified in the parent handbook.

Please list any special medication(s) your child is taking. \_\_\_\_\_

Child's first language \_\_\_\_\_ Child's second language \_\_\_\_\_

Use of Hand:            Right            Left            Not yet determined

Describe your child's bedtime routine. \_\_\_\_\_

Falls asleep easily \_\_\_\_\_ Has difficulty sleeping through the night \_\_\_\_\_ Falls asleep with difficulty \_\_\_\_\_ Difficulty waking \_\_\_\_\_

### **BEGINNER/PRESCHOOL ONLY**

Does your child use language to express him/herself? \_\_\_\_\_

Is your child's speech easily understood by others? \_\_\_\_\_

If your child is under age 3, is he/she potty trained? No \_\_\_\_\_ Partially \_\_\_\_\_ OR Completely \_\_\_\_\_

\*Potty training is required for all Preschool students.

Does your toddler nap after lunch? \_\_\_\_\_ for how long? \_\_\_\_\_ \*Westwood has a mandatory naptime for 2 and 3-year olds. If your child does not nap, please choose the 1/2 day option.

### **Family History**

Is your child cared for regularly by anyone other than parent/guardian? \_\_\_\_\_ Name and Relationship to child \_\_\_\_\_

Have there been any unusual occurrences in your child's life (death in the family, extended hospitalization, moving, divorce, etc.)? Nature and date \_\_\_\_\_

How is your child dealing with this? \_\_\_\_\_

Are you planning to move to a new house in the next year? \_\_\_\_\_ If yes, where? \_\_\_\_\_

A successful school experience for your child is only possible through the cooperation and support of parents. Will you be able to participate in Parent Booster Club activities, Parent Education Seminars, Field Trips, and/or Classroom Parties at least once a semester? \_\_\_\_\_ In what way? (ie: Reading Parents, Room Parents, Booster Club Committees) \_\_\_\_\_

Additional information you would like for the staff to know about your child or other information that you feel may add to our understanding of your child and his/her needs (adoption, special family circumstances, etc.)? \_\_\_\_\_

### **Nondiscrimination Admission Policy**

The Westwood School admits students regardless of race, color, or national origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. The Westwood School does not discriminate on the basis of race, color, or national and ethnic origin in the administration of its educational policies, admissions policies, and other school administered programs.

The Westwood School is not obligated to admit any student and no student is guaranteed admission. The school seeks to balance qualified boys and girls at each level. The school accepts those qualified students who in the opinion of the school, will have successful experiences in the program and will contribute in the classroom communities for which they are applicants. The school reserves the right to place students in the age level which seems best for them. The Westwood School also considers the family of the applicant and whether they understand and support the Montessori philosophy, the IB program and Westwood's school policies.

Preferential enrollment is given to siblings of currently enrolled students who a re-enrolled for the upcoming school year.

### **Disclosure Statement**

I certify that the information presented in this application is accurate, complete, and honestly presented. I also certify that, to the best of my knowledge, any information submitted on my behalf, including letters of recommendation, is authentic. I understand and agree that any intentionally inaccurate information or omission will, if discovered at a later date, be cause for rescinding an offer of admission.

Has the student incurred serious or repeated disciplinary action or has he/she ever been dismissed, suspended or separated from school, placed on probation, or have you left voluntarily for an extended period of time? Yes \_\_\_\_\_ No \_\_\_\_\_  
If the answer to the above question is yes, please explain on a separate sheet and attach it to your application. Have your school counselor include a statement about your situation with your school records. If, after you have submitted this form, new circumstances alter your status at school, you must notify Westwood as soon as possible.

For value received and without further consideration, I hereby consent that all photography taken of my child at The Westwood School during school functions may be used in any manner by said school for purposes of illustration, advertising, or publication.

I acknowledge that we waive our right to access/read confidential information in our child's admission file, including without limitation, any teacher or Head of School evaluation. No information submitted to The Westwood School for admission purposes will be returned to the applicant.

Honesty and Integrity form the cornerstone of The Westwood School's Honor Code and as such are central to the high standards by which all students should live. Students will be asked to sign the Honor Code and abide by its rules at the beginning of each school year.

Name of parent/guardian \_\_\_\_\_

Signature of parent/guardian \_\_\_\_\_ Date \_\_\_\_\_

Please attach a snapshot of your family.

Please enclose the application fee; it is non-refundable.

\$100 Beginner through age 4

\$125 Kindergarten

\$150 Lower Elementary and up

Total enclosed \_\_\_\_\_ Check # \_\_\_\_\_



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## Official School Recommendation & Records Release Authorization All Grade Levels

### To be completed by Parent or Guardian before giving it to the school:

Student's Name \_\_\_\_\_ Birth Date \_\_\_\_\_ Grade \_\_\_\_\_

I acknowledge that I waive my right to read the confidential recommendation and the school report for the student listed above. I hereby authorize the release of information requested about my child's academic and personal records to The Westwood School.

Printed Name

Signature

Date

### To be completed by Student's Current School:

Please mail a complete transcript including health records, current year-to-date grades, as well as any record of past standardized test results with the TEACHER RECOMMENDATION directly to The Westwood School. If applicable, please include a copy of the student's record of Montessori presentations. Thank you for your assistance. Students cannot schedule their school visiting day until recommendation forms and records are received.

Mail Directly To:  
The Westwood School  
Admissions Office  
14340 Proton Road  
Dallas, Texas 75244

**To be completed by SCHOOL ADMINISTRATOR:**

	Exceptional	Strong	Average	Weak	No Basis
Academic Potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Academic Achievement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual Curiosity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Effort/Determination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Work Independently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organization	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude toward teachers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude toward peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude of peers toward applicant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Concern for others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Honesty/Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-Esteem	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity (relative to age)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Evaluation as a person	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Evaluation as a student	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1. Has the student ever been dismissed, suspended, placed on probation, or received other serious disciplinary action?  
 Yes  No  If yes, please explain.

2. If your school is private, does the family meet its financial responsibilities for school bills on time?  
 Yes  No

3. Parental expectations of and support of school: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

4. Please comment on the applicant's academic motivation, intellectual curiosity, creativity, character, citizenship and contributions to your community. Include anything else that you feel will give us a more complete picture of the student.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Thank you for taking the time to submit a recommendation in support of this applicant for admission to The Westwood School. The information you provide is confidential and will be used only in the selection of candidates. It will not become part of their permanent file and will not be available to candidates or parents. We ask that you mail this completed form to the Admissions office. In order for this candidate to be scheduled for a class visiting day, all forms must be completed and returned as soon as possible.

This student has been enrolled in this school for \_\_\_\_ year(s). I have known him for \_\_\_\_ year(s).  
 School \_\_\_\_\_  
 Address \_\_\_\_\_  
 Title or position \_\_\_\_\_ School phone number \_\_\_\_\_  
 May we contact you about this child? Yes  No   
 Signature \_\_\_\_\_ Date \_\_\_\_\_

# The Westwood School

14340 Proton Road \* Dallas, Texas 75244 \* (972)239-8598

## Elementary Teacher Recommendation

*This is a confidential teacher evaluation for Kindergarten through 3<sup>rd</sup> grade applicants.*

Student's Name: \_\_\_\_\_

I acknowledge that I waive my right to read the confidential recommendation and the school report for the student listed above. I hereby authorize the release of information requested about my child's academic and personal records to The Westwood School.

Printed Name

Signature

Date

### SOCIAL/EMOTIONAL DEVELOPMENT

	Exceptional	Strong	Average	Weak	No Basis
Ability to stay on task	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to respond to redirection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consideration for others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Waits his/her turn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Works cooperatively with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self Discipline	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude toward teachers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude toward peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude of peers toward applicant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sense of humor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Awareness of consequences	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to follow multiple directions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### SCHOOL PERFORMANCE

Written expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reads phonetically	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oral expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mathematical concepts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Effort	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work independently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organization/care of materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Art	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Music	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dramatic play	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### PHYSICAL DEVELOPMENT

Small motor coordination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Large motor coordination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please comment briefly on the following:

1. Social and/or emotional development as compared with peers: \_\_\_\_\_

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2. Greatest strengths: \_\_\_\_\_

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3. Limitations, disabilities, or special needs (including amount of teacher time required): \_\_\_\_\_

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4. Has outside professional assessment or support been recommended? \_\_\_\_\_ Been given? \_\_\_\_\_

Please elaborate (and attach any tutoring or recommendation): \_\_\_\_\_

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5. Parental expectations of, support of, and attitude toward child: \_\_\_\_\_

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6. Special comments: \_\_\_\_\_

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Thank you for taking the time to submit a recommendation in support of this applicant for admission to The Westwood School. The information you provide is confidential and will be used only in the selection of candidates. It will not become part of their permanent file and will not be available to candidates or parents. We ask that you mail this completed form to the Admissions office. In order for this candidate to be scheduled for a class visiting day, all forms must be completed and returned as soon as possible.

This student has been enrolled in this school for \_\_\_\_ year(s). I have known him for \_\_\_\_ year(s).

School \_\_\_\_\_

Address \_\_\_\_\_

Title or position \_\_\_\_\_ School phone number \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

May we contact you about this child? Yes  No

Mail Directly To:  
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Admissions Office  
14340 Proton Road  
Dallas, Texas 75244